

About the Lincoln City Parks & Recreation (LCP&R) Board

The parks and recreation board serve as an advisory body to the LCP&R Director and City Council, and represents parks and recreation users of the community. The board consists of seven regular members, as well as two (2) student members. Members are appointed by the City Council for a term of three years, with no limit on the number of consecutive terms that may be served. The one exception to this is two (2) seats on the board reserved for students from a local high school; the term for these seats is one year. Board members must be residents of the City of Lincoln City at the time of their appointment and remain residents throughout their term of service, with the exception of two members who may be residents within the urban growth boundary. The student members may be residents of Lincoln County from Depoe Bay north.

The parks and recreation board meets monthly to discuss an agenda of items relating to current and proposed parks and recreation services. These meetings are public and are usually held in the Large Meeting Room of the Community Center on the third Wednesday of the month at 2:30 pm, although the meeting day and time can be changed by mutual agreement of the Board. Monthly attendance by all board members is expected. The Executive Assistant to the Director of LCP&R serves as the board secretary, with responsibilities for recording minutes of each meeting, and for sending minutes and agendas to all board members within the week prior to the meeting. These minutes and agendas are also posted on the City of Lincoln City website.

The main functions of the parks and recreation board are to advise the Director and City Council in the areas of policy development, budgetary matters, and long-range planning. Board members also serve as the parks and recreation ambassadors to the community at large. It is the responsibility of the Director to keep the board informed about improvements or proposed major changes in parks and recreation services. Board members should keep the Director immediately informed of citizen concerns expressed to them. The board does not enter into contracts or personnel matters.