

# City of Lincoln City

## Council Communication

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### Outside City Committee and City Committee Appointments

Meeting Date: 1/12/2026  
Department: Administration  
Secondary Dept:  
Approval: Daniel Hunter  
Strategic Priority: Not Applicable

Primary Staff Contact: Jamie Young  
Email: [jyoung@lincolncity.org](mailto:jyoung@lincolncity.org)  
Secondary Contacts:  
Estimated Time: 15 minutes

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#### **Question:**

Should the Mayor, with the consent of the Council, update the appointments of individual Council members to represent the City at various outside agencies' meetings?

Does the Mayor and Council wish to continue holding board and committee interviews with the full Council, or appoint subcommittees to bring forward recommendations to the Council?

#### **Staff Recommendation:**

Staff recommend the Mayor and Council review the various vacancies and make the necessary appointments and interview assignments.

#### **Authority:**

LCMC 2.04.070 provides:

The mayor shall appoint, from among the members of the council, members of ad hoc committees, when the need for a committee arises.

LCMC 2.06.015 C. provides:

C. Selection of Individual Interviewers or Interview Subcommittees.

1. Two councilors shall be appointed by the mayor at a regularly scheduled city council meeting to conduct interviews for open positions. Groups of two can be appointed for multiple openings.
2. Unless otherwise stated at the time of appointment, the interviewer appointments shall be for individual councilors to conduct interviews and provide council with individual recommendations (i.e., the councilors are not a part of an interview subcommittee and shall not deliberate or discuss the applicants except when giving their individual reports to council).
3. Nothing herein prohibits the mayor and council from conducting interviews and making recommendations to council as an interview subcommittee (requiring public meeting notice).
4. Nothing herein prohibits council from electing to conduct interviews of all applicants at a regular or special city council meeting.

5. Notwithstanding the above, the planning commission and budget committee applicants shall be interviewed at a regular or special city council meeting.

**Background:**

**Item 1:**

See the attached list of outside agencies needing City representative(s).

**Item 2:**

The Mayor has also in the past appointed individual Councilors to interview applicants for board and committee appointments. Currently all interviews for new and reappointment are done before Council; we do not currently use subcommittees for interviews.

Committee applicant interview assignments:

Committee:	City Council Member 1	City Council Member 2
Arts Committee		
Library Board		
Parks Board		
Sustainability Committee		
Budget Committee – Interview by the City Council		
Planning Commission – Interview by the City Council		

**Mayor and Council Options:**

- 1) Leave the process as an interview with Council for appointment or reappointment.
- 2) Select Council members for each subcommittee
- 3) Choose subcommittee appointments and email for availability on specific dates

**Attachment:**

*2025 Outside Agency Committee List*