

AGENDA  
COMMUNITY SUSTAINABILITY COMMITTEE MEETING

Thursday, November 14, 2024, 3:00 p.m.  
City Hall - Public Works Conference Room  
801 SW Hwy 101  
Third Floor  
Lincoln City, OR 97367

If you wish to speak on an agenda item, please sign up on the sheet near the entrance door to the NW Conference Room. You will be called to speak during the “Comments from the Public” section. Comments or testimony on agenda items listed under “Comments from the Public” will be taken at that time.

Public comments can be submitted to [sustainabilitycomm@lincolncity.org](mailto:sustainabilitycomm@lincolncity.org), by attending the Community Sustainability Committee meeting, or by telephone. Public comments submitted by email will be entered into the official record, distributed to the governing body, and summarized; however, due to personal privacy issues they are not generally published in the online agenda packet. PUBLIC COMMENT VIA EMAIL WILL ONLY BE RECOGNIZED UPON RECEIPT OF AN EMAIL.

Citizens requesting to give public comment via telephone must email [sustainabilitycomm@lincolncity.org](mailto:sustainabilitycomm@lincolncity.org) no later than noon on the meeting day. The request must include the person’s name, the subject the person wishes to address, and the phone number the person intends to use for the meeting. Instructions will be sent to the person requesting prior to the meeting. Persons giving public comment via telephone will need to leave the microphone muted until the public comment portion of the meeting.

Public Comments for the Community Sustainability Committee Meeting may be provided through the published notice located at: <https://www.lincolncity.org/publicmeetings>. Comments will be accepted until six hours before the start of the meeting and will require email verification.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, for a hearing-impaired device, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting. To request information in an alternate format or other assistance, please contact the City’s ADA Coordinator, Kevin Mattias, at 541-996-1221 or [kmattias@lincolncity.org](mailto:kmattias@lincolncity.org). Visit <https://www.lincolncity.org/residents/ada-accessibility> webpage to view how the City continues to remain in compliance with Title II of the Americans with Disabilities Act regarding City programs, services, processes, and facilities.

The Community Sustainability Committee reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the meeting.

Agenda materials for this meeting are available at [www.lincolncity.org/publicmeetings](https://www.lincolncity.org/publicmeetings).

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**A. CALL TO ORDER AND ROLL CALL**

**B. MINUTES APPROVAL**

B.1 Approval of October 24, 2024 Meeting Minutes

**C. PRESENTATIONS**

**D. BUSINESS ACTION ITEMS**

D.1 About the Community Sustainability Committee One Page Summary

D.2 Schedule December Community Sustainability Meeting

For presentation by Climate Action Plan and Greenhouse Gas Emissions  
Inventory consultant

**E. REPORTS FROM CITY STAFF**

**F. COMMENTS FROM THE PUBLIC**

**Article I, Section 8, of the Oregon Constitution provides: No law shall be passed restraining the free expression of opinion, or restricting the right to speak, write, or print freely on any subject whatever; but every person shall be responsible for the abuse of this right. Be advised: Comments by citizens under this Public Comments Section of the Agenda or under Public Hearings are solely the opinions and statements of the speakers and are not statements by the City of Lincoln City and do not represent the opinions of the City of Lincoln City, its officers and employees.**

**G. COMMENTS BY THE SUSTAINABILITY COMMITTEE MEMBERS**

**H. ADJOURN MEETING**



From The Office of the  
**CITY MANAGER**

# CITY OF LINCOLN CITY

## SUSTAINABILITY COMMITTEE

### OCTOBER 24, 2024, AT 3:00 PM

A. Call to Order and Roll Call

Attendee Name	Title	Status	Arrived
Victoria McOmie	Vice Chair	Present	
Lenny Folino		Present	
Monica Spady		Present	

Vice Chair Victoria McOmie called the meeting to order at 3:01pm. Lincoln City staff present were Daphnee Legarza, City Manager; and Michael Phillips, Executive Assistant to the City Manager.

B. Minutes Approval

1. Sustainability Committee - Regular Meeting - Sep 26, 2024 3:00 PM

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Lenny Folino
<b>SECONDER:</b>	Monica Spady
<b>AYES:</b>	McOmie, Folino, Spady

C. Presentations

There were no presentations

D. Business Action Items

1. Election of Chair and Vice Chair

The Community Sustainability Committee discussed nominations of new Chair and Vice Chair on an interim basis. City Manager Legarza recommended revisiting the Chair and Vice Chair positions when the Committee had full membership. Vice Chair McOmie stated she would be out of the country for six

months and though she could attend via Zoom, she thought it would be better if another Member became the Chair.

2. Approve Monica Spady as the Chairman of the Community Sustainability Committee

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Lenny Folino
<b>SECONDER:</b>	Victoria McOmie, Vice Chair
<b>AYES:</b>	McOmie, Folino, Spady

3. Approve Lenny Folino as the Vice Chairman of the Community Sustainability Committee

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Monica Spady
<b>SECONDER:</b>	Victoria McOmie, Vice Chair
<b>AYES:</b>	McOmie, Folino, Spady

4. Scheduling of November and December Meeting Dates

The Committee reviewed potential meeting dates in November and December. They decided on Thursday, November 14, 2024 for November and to have no meeting in December.

5. "About the Community Sustainability Committee" One Page Information Sheet

The Committee reviewed the one page Committee information sheet included in the Agenda packet. They asked for some changes to the language and City Manager Legarza told them she would review those changes with the City Attorney. Chair Monica Spady asked for the revised one-page committee summary sheet be reviewed at the November meeting.

E. Reports from City Staff

Executive Assistant to the City Manager Michael Phillips passed out information to the Committee regarding the Oregon Community Heat Pump Deployment Program. He discussed the program. He informed the Committee this information was also found on the City website and Facebook account.

City Manager Legarza informed the Committee the consultant who was currently finalizing the Greenhouse Gas Emissions Inventory and developing the City Climate Action Plan should be ready to present the results of the Greenhouse Gas Emissions Inventory to them at their November meeting.

City Manager Legarza also mentioned there were EV Grants the city was evaluating to apply for in the future.

F. Comments by Sustainability Committee Members

Committee Member McOmie thanked Chair Spady and Vice Chair Lenny Folino for accepting their new roles.

G. Adjourn Meeting

Chair Spady adjourned the meeting at 3:29pm.

## City of Lincoln City Community Sustainability Committee Communication

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### About the Community Sustainability Committee One Page Summary

Meeting Date: 11/14/2024  
 Department: Administration  
 Secondary Dept:  
 Approval: Daphnee Legarza  
 Strategic Priority: Environment

Primary Staff Contact: Daphnee Legarza  
 Email: dlegarza@lincolncity.org  
 Secondary Contacts:  
 Estimated Time: 10 minutes

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### About the Community Sustainability Committee

The Lincoln City Community Sustainability Committee serves as an advisory body to the City Council on matters related to sustainability and shall be empowered to study and recommend to the council on the subject of education and promotion of wise and efficient use and conservation of energy and natural resources by the city of Lincoln City and all its citizens and visitors. The committee is supported by the City Manager's Office.

The community sustainability committee is established and shall consist of five voting members including no less than three members who are current residents of the city and up to two members who live outside the city but within the city urban growth boundary. The committee shall also consist of certain nonvoting ex officio members, the planning and community development department director, or designee, serving as the primary staff liaison and secretary of the commission. If you would like to join the Sustainability Committee, please contact the City Recorder at 541-996-1203 or [cityrecorder@lincolncity.org](mailto:cityrecorder@lincolncity.org).

The Community Sustainability Committee meetings are open to the public and are usually held in the PW Conference Room on the third floor of City Hall on the fourth Thursday of the month with a start time of 3:00pm. The City Manager serves as the staff liaison to help support the committee. An additional staff member of City Manager's office assists the City Manager as the committee secretary, with responsibilities for noticing the meetings to the public, recording minutes of each meeting, and for sending minutes and agendas to all committee members within the week prior to the meeting. These minutes and agendas are also posted on the City of Lincoln City website.

The Committee makes recommendations to the City Council that includes the promotion of environmentally, socially, and economically sustainable alternatives for the development,

operations, and maintenance in and for the Lincoln City Community at large. The Committee also focuses on the education and awareness of energy and resource conservation issues, , electric and water conservation issues, green building codes and power generation, alternative transportation, , and watershed protection. The Community Sustainability Committee also ensures the City Departments are actively focused on meeting the goals and objectives of the City Council approved Climate Action Plan for all their projects as well as monitors any Greenhouse Gas Emissions Inventories.